CONCORDIA UNIVERSITY

FACULTY OF FINE ARTS

Art Education and Art Therapy

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Printed January 1989

General Introduction

The purpose of this Programme Guide is to give potential students general information about the courses and programmes offered by the Department of Art Education and Art Therapy. It is recommended that this Guide be used in conjunction with the University Undergraduate and Graduate Calendars, and supplemented with academic advising at the Department level.

This Guide contains more detailed descriptions than those found in the Calendar. Students should note that not all courses listed in the calendar are offered every year.

The Department offers programmes of professional training and development in art teaching and in art therapy at the undergraduate and graduate levels and include opportunities for preparatory study in art education, art therapy, museum art education and related fields in undergraduate programmes.

These programmes take place in the Faculty of Fine Arts. Studio art and art history courses may be elected, and the galleries, studios and workshops of the Visual Arts building are available for student use.

Full-Time Faculty

Julia Byers

A.T.R., MA Los Angeles

- Director, Concordia Graduate Art Therapy Programmes
- Professional member of the American Art Therapy Association; Education & Training Board Committee member

- Chair, Education & Research AATQ
- F.C.A.R. grant recipient, internal publication entitled Expressive Arts in Therapy: The Role of Healing
- recent publication of a chapter entitled: Suicide as an Abortive Stage of Life Development, in Art Psychotherapy theory and practice; Editor, Helen Landgarten, Brunnel/Mazel Publication, 1988
- Experience and practice in clinical family art therapy, individual and group work in child adolescent treatment centres, schools and private practice; Profession supervisor
- Research in primary and secondary preventive art therapy; specific emotional disorders/crisis intervention utilizing art therapy i.e. suicide, aids victims, abuse

Andrea Fairchild

MA Montreal

- Former high school art specialist
- Supervisor of internship of diploma in Art Education students at Concordia
- Consultant and resource person for local school boards in the area of teacher development in art theahing.
- Liaison betwee school boards and museums to develop projects in using museum s as an education resource
- Consultant and educator in local museums to develop educational projects for children and for volunteer guides
- Research interests include art history teaching methodologies, museum education and, currently, development of children's aesthetic abilities

Pierre Gregoire

Ph.D Montreal

- Clinical psychologist, Royal Victoria Hospital
- Has been involved in teaching art research in the areas of psychology of art and art therapy for the past ten years.

- Also lectures and consults in the McGill University Department of Psychiatry, and serves as psychotherapist in the Allen Memorial Institute of Psychiatry, Royal Victoria Hospital.
- His recent articles include :Art Therapy in the perspective of Existential Phenomenology", Canadian Review of Art Education Research, 1977, and Problemes Psychologique dans une Unite de soins palliatifs, Psychologie et Cancer, Masson (Ed.) Pris, 1978.

Stanley Horner

MSc Syracuse

- Studio performance centers on painting installation and extends through to multi-media
- Former classroom teacher and secondary (high school) art specialist
- Has worked as a consultant for school and museum educational projects in the arts.
- Research centers on interpretation/response theory and the implications of a post-modernist paradigm

Cathy Mullen

PhD, Pennsylvania

- Professional experience in museums, schools and community programmes, as well as at the university level.
- Active in Canadian and American professional organizations.
- Research publications and presentations include topics in social contexts of art learning, socio-aesthetics and taste, and art education for older adults.

David Pariser

Ed. D Harvard

Chair, Department of Art Education & Art Therapy

- Has published in Studies in Art Education and Art Education

- Present research in the applications of findings from developmental and perceptual psychology to the field of art education, particularly to studies and interventions in the area of drawing skill
- Interests include unusual drawing skill, i.e. the work of prodigies or autistic children and the early childhood work and development of several noted artists other interests relate to teaching and research about teaching.

Robert Parker

Ph.D. Iowa

Dean, Faculty of Fine Arts

- Experience in teaching and supervising
- also teaches art history
- Research in the history of art education

Elizabeth Sacca

Ph. D. Pennsylvania State

- Co-author of Visual Arts Reference and Research Guide
- Interests include interdisciplinary research methods, action research, women's art, feminism and social change
- Former Chair of the Art Education Department of the Philadelphia College of Art.
- Former Research Director of the Canadian Society of Education through Art
- Has served as editor of Canadian Review of Art Education Research Current research includes cross cultural (Canada, USA, Brazil) study of stereotypes in art, sex stereotypes on art

Leah Sherman

MA New York

- Former high school art specialist
- Currently involved in an historical study of the pedagogical career of Anne Savage, pioneer Canadian painter and art teacher
- Interest in the history of Canadian art education includes the effects of American art education theory on Canadian developments, and the relationship of teachers' artistic background to their teaching practice. Funded research in recent years has included the observation and description of the pre-school child's use of three-dimensional media, an oral history project on an aspect of the history of Canadian art education, and the meaning of the art object for the museum visitor
- Has advised students engaged in qualitative studies of teaching practice and descriptive studies of educational situations and encourages further studies of the history of Canadian art education, especially oral art history projects

Admission Requirements

All applicants for admission into undergraduate degree programmes in the Faculty of Fine Arts must submit their application forms to the Admissions Office of Concordia University.

The deadline for submission of these applications is March 1st, 1989.

The application forms are available at the Admissions Office or at most CEGEPs.

For admission to Graduate Programmes in Art Education and Art Therapy please consult the Graduate Studies Calendar.

Admission to the 90-credit Programme:

Quebec applicants to the Specialization and Major in Art Education require the CEGEP 10.6 profile (four designated studio art and two art history courses). Accepted applicants who have this profile are automatically exempt from Art 200, Studio Art 1. Applicants who do not have the profile, but have a background in studio art are required to submit a portfolio (see below for portfolio requirements); if accepted they are are required to complete Art 200 during their first year (Art 200 is the foundation course for all studio art programmes). However, they may be granted exemption if the quality and range of their portfolio submissions are of exceptional merit.

Portfolio Requirements

A portfolio is a sample of the applicant's own work. In some cases it may be used as a partial basis of admission. However, in this case it is used to request an exemption from Art 200. In addition, a portfolio of work completed during a degree programme may be a vital element in gaining admission to a graduate programme.

All portfolios submitted to the Faculty of Fine Arts are required to follow the following regulations:

1. Portfolios should consist of a minimum of 20 and maximum of 30 of the applicants own work
2. Portfolios should consist of both two-dimensional and three-dimensional work in a variety of mediums.
3. Individual works must be labeled including applicant's name, date, size of work and medium(s) used
4. Each portfolio must contain a list of contents including all the above information
5. Works larger than 20 x 24 inches (50 x 60 centimeters) and three-dimensional works must be submitted in slide form

6. Portfolios should be presented in a sturdy folder; works should be flat and unframed.
7. Out-of-town applicants may submit photographs and/or slides of their work

Applicants are responsible for submitting their portfolios with their application - PRIOR TO 4 p.m. - Wednesday, March 15th, 1989 to the Portfolio Committee, Rm 237, Visual Arts Building

Applicants for Advanced Standing

Applicants who have attended another university, or the equivalent, and who are applying for advanced standing follow the same admission procedure as those from Quebec CEGEPs. They must, however, submit portfolios requesting exemption for Art 200 along with which they should indicate their previous experience (see the portfolio requirements listed above). Please note: these portfolios should include more samples of the studio art work at the university level.

Mature Entry Programme

Applicants 21 years of age by August 1st, and over who have been out of school for a minimum of 12 months and who lack the CEGEP diploma (or equivalent) may be eligible to enter the University through the Mature Entry Plan. These students will normally be required to complete an additional 18 credits before they can be accepted into the Major or Specialization in Art Education. Please note that acceptance into the University in the Mature Entry programme does not guarantee acceptance into the desired concentration in the 90-credit BFA degree programme.

Applicants to the Mature Entry programme are not required to submit portfolios as part of their admission process. Studio Art I (Art 200), principles of theory and practice in the visual arts is one of the required courses in the Mature Entry Plan.

Recommended Programme

6 credits	English or French
3 credits	Visual literacy
3 credits	Methods of Art History
6 credits	Studio Art I

Extended Credit Programme

Applicants from outside the province of Quebec who would be eligible for admission to a four-year degree programme in their own province (or state, etc) can be admitted into an Extended Credit or four-year BFA degree programme at Concordia University. Students in this programme are required to complete an additional 30 credits. In some cases, applicants are required to complete their first 30 credits before they can apply for the programmes in Art Education.

Please note that applicants to this programme are not required to submit a portfolio with their application. Art 200, Studio Art I, is a required course in the Extended Credit programme for students in Art Education.

Recommended Programme

6 credits	English or French
3 credits	Visual Literacy
3 credits	Methods in Art History
6 credits	Studio Art I
6 credits	electives from introductory level courses from outside the faculty of Fine Arts, selected in consultation with an adviser
6 credits	electives from introductory level courses in any Faculty, select ed in consultation with an adviser.

Please note: Students who have been accepted with the condition that they must complete Art 200 may also submit a portfolio requesting an exemption. These portfolios must be submitted at least two weeks prior to their registration appointment.

Programmes in Art Education

The Department of Art Education and Art Therapy offers both a Specialization and a Major in Art Education at the undergraduate level as well as a Certificate in Art Education for classroom teachers.

Specialization, Art Education

This programme prepares students for entrance into the Diploma in Art Education, a one-year programme leading candidates to certification for teaching art in Quebec Schools.

Degree Requirements:

This three-year Bachelor of Fine Arts degree programme consists of 78 credits for the Specialization itself and 12 elective credits to make up the 90 credits required for the degree. Full-time students normally complete thirty credits annually for three years.

Concentration Requirements (*78 credits*)**:**

6 credits	Seminar in Art Education
6 credits	Ceramics I/Fibre Structures I/ Printed &Dyed Textile Design I
6 credits	Multi-Media
6 credits	Aesthetic Inquiry in Visual Arts or Analysis of Great Works of Art or Aesthetics of Sculpture or Art History elective
6 credits	selected from-Aspects of Canadian Art, Aspects of Canadian Architecture, Issues in Contemporary Canadian Architecture, Issues in Contemporary Canadian Art, Architecture and Urbanism in Montreal, Issues in the Montreal Art Milieu
6 credits	Studio Art I (if exempt, studio art elective

6 credits Drawing I
6 credits Painting I
12 credits Studio art electives from the Dept. of Design, Dept. of Painting & Drawing, Dept. of Printmaking & Photography, Dept. of Sculpture,Ceramics & Fibres
12 credits Drama in Education or music electives

Distribution Requirements *(12 credits):*

In addition, students must complete credits in the following category

12 credits selected from outside the Faculty of Fine Arts selected in consultation with their adviser.

Suggested 3-Year Study Plan

Year I

6 credits Studio Art I or studio art elective
6 credits Drawing I
6 credits Studio art elective
6 credits Aesthetic Inquiry in Visual Arts/Analysis of Great Works of Art/Aesthetics of Sculpture /Art History elective
6 credits elective from outside the Faculty of Fine Arts

Year II

6 credits An Introduction to Art Education
6 credits Ceramics I or Fibre Structures I or Printed & Dyed Textile Design I
6 credits Drama in Education / music elective
6 credits Painting I
6 credit selective from outside the Faculty of Fine Arts

Year III

6 credits Seminar and Practicum in Art Education

6 credits Multi-Media
6 credits studio art electives
6 credits Canadian Art History elective
6 credits Drama in Education / music elective

Major, Art Education

This programme is designed to offer pre-professional preparation for further study in such fields as art therapy, recreation and museum art education.

Degree Requirements

The three-year Bachelor of Fine Arts degree programme, Major in Art Education, consists of 60 credits for the Major itself and 30 elective credits (Distribution Requirements) to make up the 90 credits required for the degree. Full-time students normally complete 30 credits annually for three years.

Concentration Requirements *(60 credits):*

6 credits An Introduction to Art Education
6 credits Seminar in Art Education
6 credits Ceramics1 or Fibre Structures I or Printed & Dyed Textile Design I
6 credits Studio Art I or studio art elective
6 credits Drawing I
6 credits Painting I
6 credits Aesthetic Inquiry in Visual Arts or Analysis of Great Works of Art or Aesthetics of Sculpture or Art History elective
6 credits Art History elective

Note: *Film Animation I or 6 credits in art history may be substituted for 6 credits in studio art*

Distribution Requirements (*30 credits*)**:**

In addition, electives must be selected from the following categories: (Students in the Major in Art Education may use

these 30 credits to fulfill the requirements of a minor programme in another faculty)

18 credits selected from outside the Faculty of Fine Arts and outside the Dept of Communication Studies in the Faculty of Arts & Science.

12 credits "free" electives to be selected from any faculty, including additional credits from the Dept of Art Education and the studio art departments, provided prerequisites are respected and that space is available.

- Students wishing to prepare for entrance into the Diploma in Art Therapy should select these credits in psychology, in consultation with their adviser.
- Students interested in working in recreational settings may wish to consult the Department of Recreation and Leisure Studies in the Faculty of Arts & Science for courses in that field to complement their art education programme.
- Students interested in museum work are encouraged to select their options in history and anthropology.

Suggested 3-Year Study Plan

Year I

6 credits Studio Art I or studio art elective
6 credits Drawing I
6 credits Aesthetic Inquiry in Visual Arts or Analysis of Great Works of Art or Aesthetics of Sculpture or Art History elective
6 credits "free" elective (or studio art elective)
6 credits elective from outside the Faculty of Fine Arts

Year II

6 credits An Introduction to Art Education
6 credits Painting I
6 credits Ceramics I or Fibre Structures I or Printed and Dyed Textile Design I
6 credits Canadian Art History elective
6 credits elective from outside the Faculty of Fine Arts

Year III

6 credits Seminar and Practicum in Art Education
6 credits Studio art electives
6 credits Art History elective
6 credits Studio art elective (or "free" elective)
6 credits elective from outside the Faculty of Fine Arts

* Studio art electives may be selected from studio courses offered by the Departments -Design; Painting & Drawing; Printmaking & Photography; Sculpture, Ceramics & Fibres and Animation I in the Department of Cinema & Photography.

Undergraduate Courses in Art Education

ARTE 300 *6 credits*

An Introduction to Art Education

Prerequisite: Eighteen credits in studio art and second-year standing or written permission of the Department of Art Education & Art Therapy

This course covers a number of topics: the student's growth as an artist; theory and practice of art education; developmental aspects of artistic growth; different settings for teaching art - the school, museum, and alternative institutions.

The course is taught using several methods including lecture, seminar, student presentation, and studio workshops.

Evaluation is based on participation in class, mastery of factual material, significant engagement in studio activity, and

successful completion of a case study of a young child or adolescent.

ARTE 400 *(6 credits)*

Seminar and Practicum in Art Education

Prerequisite:Art Education 300, and enrolment in the Specialization or Major in Art Education or written permission of the Department of Art Education & Art Therapy

This course is designed to let students do some art teaching under the supervision of experienced art educators. Depending on the section, students will have a chance to teach art in the Concordia Saturday Art classes, or in an alternative institutional setting.

The purposes of this class are to give students:

a) first-hand experience of teaching
b) the chance to develop, implement and evaluate their own lesson plans
c) to develop a rationale for art education.

Evaluation will be based on in-class participation, completion of class assignments, and satisfactory planning and completion of teaching assignments.

ARTE 430 *(6 credits)*

Multi-Media

Prerequisite: Eighteen credits in studio art and second-year standing or written permission of the Department of Art Education & Art Therapy

This course deals with a practical and theoretical consideration of media. Students will examine the inherent qualities and multiple uses of media in fine art, popular art and the mass media.

Students will be involved in various sorts of in-class presentations ranging from performance pieces to installations.

Classes are conducted in a variety of formats ranging from group discussions to solo presentations. Students are expected to participate in cultural/artistic events and to respond critically to these events. Students will prepare projects and, on occasion, read and discuss assigned materials.

Evaluation is based on attendance and participation; basic competence in handling each of the media introduced; completion of assignments; presentation of projects; personal reports (in the form of a journal); evidence of involvement with, or attendance at, "art-related" events such as galleries, performances, etc.

Certificate in Art Education for Teachers

(Elementary School level)

The Department of Art Education and Art Therapy also offers a Certificate programme for the professional development of teachers. This Programme cannot be used for pre-service education or as initial preparation for teaching certification. Entry to this programme requires that the candidate be legally qualified to teach at the elementary level. The courses required for this certificate are given at times convenient to practicing teachers.

Requirements

6 credits	Art in Early Childhood I and II or Art for Classroom Use
6 credits	Studio Art I
6 credits	Supervised Practicum in Elem Art Education
12 credits	electives chosen from the Faculty of Fine Arts

Graduate Programmes

The Department of Art Education & Art Therapy offers the following graduate programmes:

Diploma in Art Education (see below)
Diploma in Art Therapy

Master of Arts in Art Education
Master of Arts in Art Therapy
Doctor of Philosophy in Art Education

For information regarding degree requirements, residence requirements, thesis proposals and procedures, fellowships and assistantships, prospective students should consult the Concordia University Graduate Studies Calendar.

For more specific information on these graduate programmes please write to

Graduate Programme Coordinator
Department of Art Education & Art Therapy
1395 Rene-Lévesque (Dorchester) Blvd West
Montreal, Quebec, H3G 2M5

Applications

Application forms may be obtained from the Graduate Programme Director, Department of Art Education & Art Therapy, or from the Dean of Graduate Studies Office. Completed applications and supporting documents must be submitted prior to March 1st or March 15th each year depending on the programme. Please consult the application to verify the deadline for the programme for which you are applying.

Diploma, Art Education

The Department offers a one-year programme leading to the Diploma in Art Education.

This programme is integrated with the Bachelor of Fine Arts, Specialization in Art Education, to provide a continuous pattern of studies preparing art specialists for teaching in elementary and secondary schools.

The diploma programme is offered in the day only. Graduates who have been awarded the Diploma in Art Education meet the requirements for a Specialist's Certificate in Art, awarded by the Quebec Department of Education.

Admissions

In order to qualify for admission, students must have completed the Concordia University Bachelor of Fine Arts, Specialization in Art Education or the equivalent. Where necessary, applicants will be expected to make up the education and art education courses included in the BFA, Specialization in Art Education at Concordia, as qualifying year students.

Requirements *(30 credits)*:

6 credits	Studio art
6 credits	Internship
6 credits	Contexts of Art in Education
6 credits	Teaching Visual Arts History
6 credits	Education in Quebec
6 credits	Children's Behaviour Problems
6 credits	Learning Problems of Children

Academic Standing

No student will be permitted to graduate with more than one 'C' grade in programme courses.

No student will be permitted to graduate with less than a grade of 'B' in the Internship

Students should consult the written explanation of this Department rule regarding acceptable academic performance which is available in the Graduate Programme Office, Department of Art Education & Art Therapy.

Related Services and Resources

Resource Centre

The Department of Art Education & Art Therapy Curriculum Resource Centre is located in Room 202 in the Visual Arts Building, l395 Dorchester Blvd West. The Centre contains selected art and art education magazines. Magazines may be read in the Centre only. A schedule of hours is posted on the door.

Print Library

The Department of Art Education & Art Therapy administers a print library for the use of faculty and students in the Visual Arts building. It houses a large collection of reproductions and files on artists and art movements. The print library is located in VA-202.

Advisory Personnel, Faculty of Fine Arts

For general information regarding class time, rooms, instructors, registration, etc., students should contact the department office. A list of room and telephone numbers follows:

Office of the Dean

Dean		
Robert J.Parker	VA250/2	848-4602
Secretary	VA250/3	848-4614
Receptionist	VA250	848-4600
Associate Dean, Student Affairs		
Mario Falsetto	VA250/5	848-4605
Assistant Dean, Curriculum		
Barbara MacKay	VA250/7	848-4604
Assistant Dean, Physical Resources		
Robert Bigelow	VA250/8	848-4605
Secretary *Associate & Assistant Deans*	VA250/6	848-4601

Division of PERFORMING ARTS

Department of Contemporary Dance		
Chair: Sylvy Panet-Raymond	TJ307/1	848-4738
Secretary	TJ307	848-4740
Department of Music		
Chair: Sherman Friedland	RF312	848-4707
Secretary	RF310	848-4705
Department of Theatre		
Chair: Philip Spensley	TJ103/3	848-4720
Assistant to Chair	TJ102	848-4721
Secretary	J102	848-4747
Technical Director:	H0053/3	848-4731
Theatre Costumiere:	TJ203	848-4735

Division of VISUAL ARTS

Department of Art Education & Art Therapy		
Chair: David Pariser	VA2236	848-4649
Secretary	VA209/1	848-4639
Receptionist	VA209	848-4646
Graduate Directors		
Art Education: L. Sherman	VA219	848-4648
Art Therapy: P. Byrne	VA208	848-4641
Graduate Coordinator:	VA203	848-4640
Department of Art History		
Chair: Donald Andrus	VA423	848-4698
Secretary	VA422	848-4700
Graduate Director:: J. Belisle	VA430	848-4697
Slide Library	VA433	848-4701
Department of Cinema		
Chair:John Locke	VA258	848-4653
Secretary	VA259	848-4666

Department of Design Art

*Chair:*Christopher Gabriel-Lacki	VA246	848-4632
Secretary	VA244	879-4626

Department of Painting & Drawing

Chair: Jerome Krause	VA240	848-4670
Secretary	VA238	848-4676

Department of Printmaking & Photography

Chair: Barry Wainwright	VA247	848-4687
Secretary	VA248	848-4678

Department of Sculpture, Ceramics & Fibres

Chair: Wolf Krol	VA268	848-4622
Secretary	VA262	848-4615

Office of Student AffairsVA-271

Student Advisers:	K. Hedrich	848-4611
	S. McLeod	848-4610
	B. Rousse	848-4637
Secretary		848-4612

Inter-Related Arts

Coordinator: Norma Wagner	VA261	848-4620
To leave messages		848-4601

Women in the Arts

Coordinator: B. MacKay	VA250/7	848-4604

Studio Art Portfolios

Secretary	VA237	

Special Features

Art Supply Store	VA109	848-4609
Concordia Art Gallery:		
Secretary	H224	848-4750

Theatres:

Douglass Burns Clarke,	Box Office	848-4742
Chameleon,	Box Office	848-4741

Academic Advising

Academic advising is available both for students already enrolled in programmes in the Faculty of Fine Arts, and to those who are considering applying. Students may make an appointment for advising with a department adviser or with one of the Student Advisers in the Office of Student Affairs.

We recommend students meet with a Faculty Adviser for specific information pertaining to their particular programme requirements, for specific course information, and for planning their future programme.

Appointments should be made by calling the secretary in the department office.

Some of the purposes of academic advising are:

a. To provide students with professional help in planning a programme of study which will best meet their individual needs.

b. To help students to re-assess their programmes from time to time in the light of the students' experiences, progress and changing interests.

c. To provide students with the opportunity to discuss problems pertaining to their studies.

d. To provide information of graduate schools and other types of programmes, as well as job opportunities for graduates in Fine Arts.

Office of Student Affairs

The Office of Student Affairs is located in the Visual Arts Building on the Downtown (S.G.W.) Campus. Here, students may obtain information concerning both Faculty and University

regulations. Following are some of the services available in this office:

-assisting students in planning their programmes
-answering inquiries on regulations with the Faculty and University
-providing information on the University grading system
-any other student-related information

Students may make an appointment with an adviser by calling the secretary at 848-4612. The office is open from 9:00 - 12:00 and 13:00 - 17:00, Monday to Friday. Part-time students may also make an appointment during the early morning before 9:00, during their lunch hour or in the evening. *These appointments must be made in advance.*

Faculty and University Regulations

Students should consult the University Undergraduate Calendar for information on the following:

- Residence Requirements, both University and Faculty regulations
- Course Load/Studio Course Load
- Course Overload
- Writing Skills Requirement
- Student Requests

Programme Transfers

(Programme transfers within the Faculty of Fine Arts)

Students currently enrolled in BFA degree programmes at Concordia who wish to transfer (change) from one programme (concentration) to another within the Faculty, must complete a Transfer of Programme Request Form prior to March 1st. Forms are available in the Office of Student Affairs and in departmental offices.

Transfer of Programme Requests must be approved by the Chair of the department offering the programme into which the student wishes to transfer . Students should refer to the

Transfer of Programme Information Sheet regarding departmental requirements concerning portfolios/interviews/ auditions. (These information sheets are available at the Office of Student Affairs and in department offices).

The completed form, along with a copy of a current academic record, must be submitted department offering the programme into which the student wishes to transfer, prior to March 1st each year. Students are notified, in writing, of the final decision taken by the Faculty.

Students should be aware that to effecting certain transfers may require them to complete more than the 90 credits in order to satisfy degree requirements. That is, some courses already on record may not apply towards the new concentration.

Transfer to Full-Time Status

Students currently enrolled in Faculty of Fine Arts programmes who wish to transfer from from part-time to full-time studies must complete a Transfer to Full-Time Studies Request Form. Students must follow the same procedures as specified for Transfer of Programme Requests.

Students wishing to transfer from full-time to part-time studies need only to resister for a maximum of 18 credits per academic year. Enrolment in 18 credits, or less, per academic year, acutomatically constitutes part-time studies. However, a student who registers as part-time must re-apply should they wish to return to full-time study.

Registration Permission

For courses which require "written permission" students must obtain this permission from the Chair of the department prior to registration appointments.

Other University Services

The following offices and services exist within the University to aid students:

Registrar's Services

Downtown: 1435 Drummond Street., N107 848-2600

Westend:	4141 Sherbrooke St W.CC211	848-2600

Admissions Office

Downtown:	1435 Drummond Street, N105	848-2668
Westend:	7141 Sherbrooke St W. , AD211	848-2668

Dean of Students' Office

Downtown:	2135 MacKay Street	848-3535
Westend:	7141 Sherbrooke St W., AD121	848-3519

Guidance Services

Downtown:	1455 DeMaisonneuve W., H440	848-3545
Westend:	2090 West Broadway St	848-3555

Ombuds Office

Downtown:	2100 MacKay Street, PR100	848-4946
Westend:	7141 Sherbrooke St W., CC326	848-4960

IMPORTANT DATES TO REMEMBER

Deadlines regarding:

Admission
Programme Transfers
Transfer to Full-Time Studies
Course Withdrawal
Evaluations/Examinations
Supplemental Examinations
Re-Evaluations
Late Completions
Graduation Applications

Students are invited to inquire about any of these deadlines at one of the Offices listed below :

Department of Art Education & Art Therapy
Office of Student Affairs, Fine Arts
Registrar's Services

Concordia
UNIVERSITY

FACULTY OF FINE ARTS

Art Education

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These programmes take place in the Faculty of Fine Arts, offering art education students access to studio art and art history courses, and the galleries, studios and workshops in the Visual Arts building.

Full-Time Faculty

Art Education:

Andrea Fairchild

MA Concordia

- Former high school art specialist
- Supervisor of internship of diploma in Art Education students at Concordia

- Consultant and resource person for local school boards in the area of teacher development in art teaching.
- Liaison between school boards and museums to develop projects in using museums as an education resource
- Consultant and educator in local museums to develop educational projects for children and for volunteer guides
- Research interests include art history teaching methodologies, museum education and development of children's aesthetic abilities

Stanley Horner

MSc Syracuse

- Studio performance centers on painting installation and extends through to multi-media
- Former classroom teacher and secondary (high school) art specialist
- Has worked as a consultant for school and museum educational projects in the arts
- Research centers on interpretation/response theory and the implications of a post-modernist paradigm

Cathy Mullen

PhD, Pennsylvania State

- Former teacher and consultant in museums, schools and community programmes, as well as at the university level
- Teaching and research interests include sociology, ethnography, popular culture and photography
- Research publications and presentations include topics in social contexts of art learning, socio-aesthetics and taste, and art education for older adults

David Pariser

Ed. D Harvard

- Has published in Studies in Art Education and Art Education

- Research in the applications of findings from developmental and perceptual psychology to the field of art education, particularly to studies and interventions in the area of drawing skill
- Interests include unusual drawing skill, i.e. the work of prodigies or autistic children and the early childhood work and development of several noted artists

Robert Parker

Ph.D. Iowa

Dean, Faculty of Fine Arts

- Experience in teaching and supervising, and art history
- Research in the history of art education

Elizabeth Sacca

Ph. D. Pennsylvania State

Chair, Department of Art Education & Art Therapy

- Co-author of Visual Arts Reference and Research Guide
- Interests include interdisciplinary research methods, action research, women's art, feminism and social change
- Former Chair of the Art Education Department of the Philadelphia College of Art.
- Former Research Director of the Canadian Society of Education through Art
- Research includes cross cultural (Canada, USA, Brazil) study of stereotypes in art, sex stereotypes on art

Leah Sherman

MA New York

- Former high school art specialist
- Research includes historical study of the pedagogical career of Anne Savage, pioneer Canadian painter and art teacher

- Interest in the history of Canadian art education includes the effects of American art education theory on Canadian developments, and the relationship of teachers' artistic background to their teaching practice. Funded research in recent years has included the observation and description of the pre-school child's use of three-dimensional media, an oral history project on an aspect of the history of Canadian art education, and a study of the meaning of the art object for the museum visitor
- Has advised students engaged in qualitative studies of teaching practice and descriptive studies of educational situations and encourages further studies of the history of Canadian art education, especially oral art history projects

Art Therapy

Julia Byers

A.T.R., MA Los Angeles

- Director, Concordia Graduate Art Therapy Programmes
- Professional member of the American Art Therapy Association; Education & Training Board Committee member
- Chair, Education & Research AATQ
- F.C.A.R. grant recipient, internal publication entitled Expressive Arts in Therapy: The Role of Healing
- recent publication of a chapter entitled: Suicide as an Abortive Stage of Life Development, in Art Psychotherapy theory and practice; Editor, Helen Landgarten, Brunnel/Mazel Publication, 1988
- Experience and practice in clinical family art therapy, individual and group work in child adolescent treatment centres, schools and private practice; Profession supervisor

- Research in primary and secondary preventive art therapy; specific emotional disorders/crisis intervention utilizing art therapy i.e. suicide, aids victims, abuse

Peter Byrne

M.Phil, Birmingham

- - former director Graduate Art Therapy Programme, Birmingham, England
- Professional member of British Art Therapy Association (BAAT) and of Quebec Art Therapy Association (ATAQ) Former Council member BAAT, former Vide-President ATAQ, Supervisor form Professional Art Therapist status
- Clinical practice with individuals and groups in Great Britain, Sweden, Greece, Germany, Canada
- Exhibiting arts in Europe and Canada
- Research interests - application of discourse theory to art therapy practice. Phenomonology of the drawing process in art therapy. art in contemporary psychoanalysis. Studio practice related to therapists concerns.

Pierre Gregoire

Ph.D Montreal

- Clinical psychologist, Royal Victoria Hospital
- Has been involved in teaching art research in the areas of psychology of art and art therapy for the past ten years.
- Also lectures and consults in the McGill University Department of Psychiatry, and serves as psychotherapist in the Allen Memorial Institute of Psychiatry, Royal Victoria Hospital.
- His recent articles include :Art Therapy in the perspective of Existential Phenomenology", Canadian Review of Art Education Research, 1977, and Problemes Psychologique dans une Unite de soins palliatifs, Psychologie et Cancer, Masson (Ed.) Pris, 1978.

Admission Requirements

The specific route of entry into the BFA degree programmes in Art Education depends on the applicants previous schooling. The various application requirements are outlined in this section. All applicants for admission into undergraduate degree programmes in the Faculty of Fine Arts must submit their application forms to the Admissions Office of Concordia University. The application forms are available from the Admissions Office or at most CEGEPs.

For admission to Graduate Programmes in Art Education and Art Therapy please consult the Graduate Studies Calendar.

Applicants to the 90-credit Programmes

Usually Quebec applicants to the 90 credit (3-year) programmes in Art Education require the CEGEP 10.6 profile (four designated studio art and two art history courses). Accepted applicants who have this profile are automatically exempt from Art 200, Studio Art 1.

Applicants who do not have the completed profile, but have a background in studio art may also apply for admission. If accepted, they must take Art 200 during their first year. However, these applicants may apply for exemption from Art 200 by submitting a portfolio for review (see Portfolio Requirements below).

Mature Entry Programme

Applicants 21 years of age and over by August 1st, who have been out of school for a minimum of 12 months and who lack the CEGEP diploma (or equivalent) may be eligible to enter the University through the Mature Entry Programme (MEP).

These students will normally be required to complete an additional 18 credits before they can be accepted into the Major or Specialization in Art Education. MEP students will be reviewed for satisfactory academic performance at the completion of 18 credits before being permitted to enter either of the 90-credit BFA concentrations in Art Education

Applicants to the MEP are not required to submit portfolios as part of their admission process. Studio Art I (Art 200) is one of the required courses in thee MEP.

Recommended Programme

6 credits	English or French
3 credits	Visual literacy
3 credits	Methods of Art History
6 credits	Studio Art I

Extended Credit Programme

Applicants from outside the province of Quebec

Applicants who would be eligible for admission to a four-year degree programme in their own province (or state, etc) can be admitted into an Extended Credit Programme (ECP) or four-year BFA degree programme at Concordia University. Students in this programme are required to complete a total of 120 credits. E.C.P. students will be reviewed for satisfactory academic performance in their ECP (30 credits) before being permitted to enter either of the 90-credit BFA concentrations in Art Education.

Please note that applicants to this programme are not required to submit a portfolio with their application. Art 200, Studio Art I, is a required course in the Extended Credit programme for students in Art Education. Applicants may request exemption from Art 200 by submitted a portfolio for review (see Portfolio Requirements below).

Recommended Programme *(30 credits)*

6 credits English or French
3 credits Visual Literacy
3 credits Methods in Art History
6 credits Studio Art I
6 credits electives from introductory level courses from outside the faculty of Fine Arts, selected in consultation with an adviser
6 credits electives from introductory level courses in any Faculty, selected in consultation with an adviser

Applicants for Advanced Standing

Applicants who have attended another university or equivalent and who are applying for advanced standing follow the same admission procedure as those from Quebec CEGEPs. They must, however, submit portfolios requesting exemption for Art 200 along with which they should indicate their previous experience (see the portfolio requirements listed above). Please note: these portfolios should include more samples of art work completed at the university level.

Portfolio Requirements

A portfolio is a sample of the applicant's own studio For applicants to Art Education programmes the portfolio is used to request an exemption from Art 200.

All portfolios submitted to the Faculty of Fine Arts are required to follow the following regulations:

1. Portfolios should consist of a minimum of 20 and maximum of 30 of the applicants own work

2. Portfolios should consist of both two-dimensional and three-dimensional work in a variety of mediums.
3. Individual works must be labeled including applicant's name, date, size of work and medium(s) used
4. Each portfolio must contain a list of contents including all the above information
5. Works larger than 20 x 24 inches (50 x 60 centimeters) and three-dimensional works must be submitted in slide form
6. Portfolios should be presented in a sturdy folder;works should be flat and unframed.
7. Out-of-town applicants may submit photographs and/or slides of their work

Applicants are responsible for submitting their portfolios - PRIOR TO 4 p.m., Wednesday, March 15th, 1990 to the Portfolio Committee, Rm 237, Visual Arts Building

BFA Programmes in Art Education

The Department of Art Education and Art Therapy offers two BFA programmes, the Specialization in Art Education and the Major in Art Education. Each programme includes required and elective courses to meet different needs for professional training and development.

Art Education, Specialization

This BFA Specialization in Art Education provides basic preparation in the theory and practice of art teaching, as well as prepares students for entrance into the Diploma in Art Education (see section in this Guide). Completion of this BFA programme and the Diploma in Art Education qualifies the candidate for certification in the teaching of art by the Quebec Ministry of Education. Students planning a career in teaching art in public schools, in Quebec or elsewhere, should follow the BFA, Specialization.

Degree Requirements

This three-year Bachelor of Fine Arts degree programme consists of 78 credits for the Specialization itself and 12 elective credits to make up the 90 credits required for the degree. Full-time students normally complete thirty credits annually for three years.

6 credits	An Introduction to Art Education (ARTE 300)
6 credits	Seminar in Art Education (ARTE 400)
6 credits	Ceramics I or Fibre Structures I or Printed & Dyed Textile Design I
6 credits	Multi-Media
6 credits	Aesthetic Inquiry in Visual Arts or Analysis of Great Works of Art or Aesthetics of Sculpture or Art History elective
6 credits	selected from: Aspects of Canadian Art, Aspects of Canadian Architecture, Issues in Contemporary Canadian Architecture, Issues in Contemporary Canadian Art, Architecture and Urbanism in Montreal, Issues in the Montreal Art Milieu
6 credits	Studio Art I (if exempt, studio art elective
6 credits	Drawing I

6 credits	Painting I
12 credits	Studio art electives selected from the Dept. of Design Art; Dept. of Painting & Drawing; Dept. of Printmaking & Photography; Dept. of Sculpture,Ceramics & Fibres
12 credits	Drama in Education or music electives
6 credits	Psychology of Education (only students planning to enter the Diploma in Art Education require this course)
6 credits	Elective course outside the FAculty of Fine Arts

Note: All electives should be selected in consultation with an academic adviser from the Department of Art Education & Art Therapy

Suggested 3-Year Study Plan

Year I

6 credits	Studio Art I or studio art elective
6 credits	Drawing I
6 credits	studio art course
6 credits	Aesthetic Inquiry in Visual Arts or Analysis of Great Works of Art or Aesthetics of Sculpture or Art History elective
6 credits	elective from outside the Faculty of Fine Arts

Year II

6 credits	An Introduction to Art Education
6 credits	Ceramics I or Fibre Structures I or Printed & Dyed Textile Design I
6 credits	Drama in Education or music elective
6 credits	Painting I
6 credits	elective from outside the Faculty of Fine Arts

Year III

6 credits Seminar and Practicum in Art Education
6 credits Multi-Media
6 credits studio art electives
6 credits Canadian Art History elective
6 credits Drama in Education / music elective

Art Education, Major

The BFA Major in Art Education provides basic preparation in the theory and practice of art teaching. Students planning to teach art in adult education, recreation and museum settings, but not in the public schools, should follow the BFA Major. This programme can accommodate students pursuing a 30-credit minor in another faculty, such as psychology (students preparing for graduate study in Art Therapy are one example).

Degree Requirements

The three-year Bachelor of Fine Arts degree programme, Major in Art Education, consists of 60 credits for the Major itself and 30 elective credits (Distribution Requirements) to make up the 90 credits required for the degree. Full-time students normally complete 30 credits annually for three years.

6 credits An Introduction to Art Education (ARTE 300)
6 credits Seminar in Art Education (ARTE 400)
6 credits Ceramics1 or Fibre Structures I or Printed & Dyed Textile Design I
6 credits Studio Art I or studio art elective
6 credits Drawing I
6 credits Painting I
6 credits Aesthetic Inquiry in Visual Arts or Analysis of Great Works of Art or Aesthetics of Sculpture or Art History elective

6 credits Art History elective
12 credits Studio art electives

Note:Film Animation I or 6 credits in art history may be substituted for 6 credits in studio art

18 credits selected from outside the Faculty of Fine Arts and the Dept of Communication Studies.
12 credits "free" electives

Note:: All electives should be selected in consultation with an academic adviser from the Department of Art Education and Art Therapy.

Students wishing to prepare for entrance into the Diploma in Art Therapy should select their outside the Faculty of Fine Arts credits in psychology, in consultation with their adviser.

Suggested 3-Year Study Plan

Year I

6 credits Studio Art I or studio art elective
6 credits Drawing I
6 credits Aesthetic Inquiry in Visual Arts or Analysis of Great Works of Art or Aesthetics of Sculpture or Art History elective
6 credits "free" elective (or studio art elective)
6 credits elective from outside the Faculty of Fine Arts

Year II

6 credits An Introduction to Art Education
6 credits Painting I
6 credits Ceramics I or Fibre Structures I or Printed and Dyed Textile Design I
6 credits Canadian Art History elective

6 credit selective from outside the Faculty of Fine Arts

Year III

6 credits Seminar and Practicum in Art Education
6 credits Studio art electives
6 credits Art History elective
6 credits Studio art elective (or "free" elective)
6 credits elective from outside the Faculty of Fine Arts

Courses in Art Education

ARTE 300 An Introduction To Art Education *6 credits*

Prerequisite:Eighteen credits in studio art and second-year standing or written permission of the Department of Art Education & Art Therapy

This course covers a number of topics: the student's growth as an artist; theory and practice of art education; developmental aspects of artistic growth; different settings for teaching art - the school, museum, and alternative settings.

The course is taught using several methods including lecture, seminar, student presentation, and studio workshops.

Evaluation is based on participation in class, mastery of factual material, significant engagement in studio activity, and successful completion of a case study of a young child or adolescent.

ARTE 400 Seminar and Practicum in Art Education *6 credits*

Prerequisite: Art Education 300, and enrolment in the Specialization or Major in Art Education or written permission of the Department of Art Education & Art Therapy

This course is designed to let students do some art teaching under the supervision of experienced art educators. Depending on the section, students will have a chance to teach

art in the Concordia Saturday Art classes, or in various community settings.

The purposes of this course are to give students:

a) a first-hand experience of teaching
b) the chance to develop, implement and evaluate their own lesson plans
c) to develop a rationale for art education.

Evaluation will be based on in-class participation, completion of class assignments, and satisfactory planning and completion of teaching assignments.

ARTE 430 Multi-Media *6 credits*

Prerequisite:Eighteen credits in studio art and second-year standing or written permission of the Department of Art Education & Art Therapy

This course deals with a practical and theoretical consideration of media. Students will examine the inherent qualities and multiple uses of media in fine art, popular art and the mass media.

Students will be involved in various sorts of in-class presentations ranging from performance pieces to installations.

Classes are conducted in a variety of formats ranging from group discussions to solo presentations. Students are expected to participate in cultural/artistic events and to respond critically to these events. Students will prepare projects and, on occasion, read and discuss assigned materials.

Evaluation is based on attendance and participation; basic competence in handling each of the media introduced; completion of assignments; presentation of projects; personal reports (in the form of a journal); evidence of involvement with, or attendance at, "art-related" events such as galleries, performances, etc.

Certificate, Art Education for Teachers

(Elementary School level)

The Department of Art Education and Art Therapy also offers a Certificate programme for the professional development of elementary classroom teachers.

This programme may not be used for pre-service education or as initial preparation for teaching certification. Entry to this programme requires that the candidate be legally qualified to teach at the elementary level.

The courses required for this certificate are given at times convenient to practicing teachers.

Requirements

6 credits	Studio Orientation to Art Education or Art in Early Childhood and Art in Early Childhood II
6 credits	Studio Art I
6 credits	Supervised Practicum in Elementary Art Education
12 credits	electives chosen from the Faculty of Fine Arts

Graduate Programmes

The following graduate programmes are offered in Art Education

Diploma in Art Education (see below)
Master of Arts in Art Education
Doctor of Philosophy in Art Education

For information regarding degree requirements, residence requirements, thesis proposals and procedures, fellowships

and assistantships, prospective applicants should consult the Concordia University Graduate Studies Calendar.

For more specific information on these graduate programmes please write to

Graduate Programme Coordinator
Department of Art Education & Art Therapy
1395 Rene Lévesque (Dorchester) Blvd West
Montreal, Quebec
H3G 2M5

Application forms may be obtained from the Graduate Programme Director, Department of Art Education & Art Therapy, or from the Dean of Graduate Studies Office. Please consult the programme information to verify the deadline for the programme for which you are applying.

Diploma in Art Education

The Department offers a 30-credit programme leading to the Diploma in Art Education.

This programme is integrated with the Bachelor of Fine Arts, Specialization in Art Education, to provide a continuous pattern of studies preparing art specialists for teaching in elementary and secondary schools.

The diploma programme is offered in the day only. Graduates who have been awarded the Diploma in Art Education meet the requirements for a Specialist's Certificate in Art, awarded by the Quebec Ministry of Education.

Admissions

In order to qualify for admission, students must have completed the Bachelor of Fine Arts, Specialization in Art Education or the equivalent. Where necessary, applicants will be expected to make up the education and art education

courses included in the BFA, Specialization in Art Education at Concordia, as qualifying year students.

Requirements *(30 credits):*

6 credits	Studio Arts
6 credits	Internship
3 credits	Contexts of Art in Education
6 credits	Teaching Visual Arts History
3 credits	Education in Quebec
3 credits	Children's Behaviour Problems
3 credits	Learning Problems of Children

Related Services and Resources

Resource Centre

The Department of Art Education & Art Therapy Curriculum Resource Centre is located in Room 202 in the Visual Arts Building, l395 Dorchester Blvd West. The Centre contains selected art and art education magazines and other Art Education Curriculum resources.

Print Library

The Department of Art Education & Art Therapy administers a print library for the use of faculty and students in the Visual Arts building. It houses a large collection of reproductions and files on artists and art movements. The print library is located in 202 in the Visual Art Building.

Advisory Personnel, Faculty of Fine Arts

For general information regarding class time, rooms, instructors, registration, etc., students should contact the department office. A list of room and telephone numbers follows:

Office of the Dean

Dean		
Robert Parker	VA250/2	848-4602
secretary	VA250/3	848-4614
Associate Dean, Curriculum		
Barbara MacKay	VA250/7	848-4604
Assistant Dean, Student Affairs		
Katherine Tweedie	VA250/5	848-4605
Assistant Dean, Physical Resources		
Robert Bigelow	VA250/8	848-4660
secretary, Associate & Assistant Deans	VA250/6	848-4601

Division of Performing Arts

Department of Contemporary Dance		
Chair: Sylvy Panet-Raymond	TJ307/1	848-4738
secretary	TJ307	848-4740
Department of Music		
Chair: Sherman Friedland	RF312	848-4707
secretary	RF310	848-4705
Department of Theatre		
Chair: Philip Spensley	TJ103/3	848-4720

secretary	TJ102	848-4747
Technical Director:	H0053/3	848-4731
Theatre Costumiere:	TJ203	848-4735

Division of Visual Arts

Department of Art Education & Art Therapy

Chair: Elizabeth Sacca	VA236	848-4649
secretary	VA209/1	848-4646
Graduate Director. Art Education	VA206	848-4642
Art Therapy		
Graduate Director. Art Therapy	VA208	848-4641
Graduate Coordinator	VA203	848-4640

Department of Art History

Chair: Donald Andrus	VA431	848-4698
secretary	VA432	848-4700
Grad Prog Director: Jean Belisle	VA420	848-4691
Slide Library	VA433	848-4701

Department of Cinema

Chair: John Locke	VA260	848-4653
Student Adviser/Dept Administrator	VA260	848-4667
Department office	VA259	848-4666

Department of Design Art

Chair: Christopher Gabriel-Lacki	VA246	848-4632
secretary	VA244	848-4626

Department of Painting & Drawing

Chair: Jerome Krause	VA240	848-4670
secretary	VA238	848-4676

Department of Printmaking & Photography

Chair: Barry Wainwright	VA247	848-4687
secretary	VA248	848-4678

Department of Sculpture, Ceramics & Fibres

Chair: Wolf Krol	VA268	848-4622
secretary	VA262	848-4615

Office of Student Affairs VA-271

Student Advisers:	S. McLeod	848-4610
	JP. Duchesne	848-4637
secretary		848-4612

Inter-Related Arts

Coordinator: Norma Wagner	VA261	848-4620

Special Features

Art Supply Store	VA109	848-4609

Concordia Art Gallery:

secretary	H224	848-4750

Theatres:

D. B. Clarke, Box Office	848-4742
Chameleon, Box Office	848-4741

Academic Advising

Academic advising is available both for students already enrolled in programmes in the Faculty of Fine Arts, and to those who are considering applying. Students may make an appointment for advising with a department adviser or with one of the Student Advisers in the Office of Student Affairs.

We recommend students meet with a Faculty Adviser for specific information pertaining to their particular programme requirements, for specific course information, and for planning their future programme.

Some of the purposes of academic advising are:

a. To provide students with professional help in planning a programme of study which will best meet their individual needs.

b. To help students to re-assess their programmes from time to time in the light of the students' experiences, progress and changing interests.

c. To provide students with the opportunity to discuss problems pertaining to their studies.

d. To provide information of graduate schools and other types of programmes, as well as job opportunities for graduates in Fine Arts.

> Appointments should be made by calling the secretary in the department office.

Office of Student Affairs

The Office of Student Affairs is located in the Visual Arts Building on the Downtown (S.G.W.) Campus. Here, students may obtain information concerning both Faculty and University regulations. Following are some of the services available in this office:

- assisting students in planning their programmes
- answering inquiries on regulations with the Faculty and University
- providing information on the University grading system
- Any other student-related information

Students may make an appointment with an adviser by calling the secretary at 848-4612. The office is open from 9:00 -12:00 and 13:00-17:00, Monday to Friday. Part-time students may also make an appointment during the early morning

before 9:00, during their lunch hour or in the evening. These appointments must be made in advance.

Faculty and University Regulations

Students should consult the University Undergraduate Calendar for information on the following:

- Residence Requirements, both University and Faculty Regulations
- Course Load/Studio Course Load
- Course Overload
- Writing Skills Requirement
- Student Requests

Programme Transfers

(Programme transfers are processed differently in the Faculty of Fine Arts)

Students already in BFA degree programmes at Concordia who wish to change from one programme (concentration) to another within the Faculty must complete a Transfer of Programme Request Form For the Faculty of Fine Arts. Forms are available in the Office of Student Affairs.

These forms must be approved by the Chair of the department offering the requested programme. Students should inquire at the Department office to verify deadlines and transfer procedures regarding portfolios/interviews/auditions prior to March 1st.

The completed form, along with a copy of their current academic record, must be submitted to the department office before March 1st each year for Faculty approval. Students are notified of transfer by mail.

Students should be aware that to effect certain transfers they may be required to complete more than the 90 credits

normally required for a degree. (Some courses already on record may not apply towards the new concentration.)

Transfer to Full-Time Status

Students in programmes in the Faculty of Fine Arts who wish to change from part-time to full-time must complete a Request to Transfer to Full-time Status Form. Students must follow the same procedures as specified above for Programme Transfers. To be approved for transfer students should have average or above average grades.

Registration Permission

For courses which require "written permission" students must obtain this permission from the Chair of the department prior to registration appointments.

Other University Services

The following offices and services exist within the University to aid students:

Registrar's Services

Downtown:	1435 Drummond Street, N107	848-2600
Westend	4141 Sherbrooke St W., CC211	848-2600

Admissions Office

Downtown:	1435 Drummond Street, N105	848-2668
Westend:	7141 Sherbrooke St W., AD211	848-2668

Dean of Students' Office

Downtown:	2135 MacKay Street	848-3535
Westend:	7141 Sherbrooke St W., AD121	848-3519

Guidance Services

Downtown:	1455 DeMaisonneuve W., H440	848-3545
Westend:	2090 West Broadway St	848-3555

Ombuds Office

Downtown	2100 MacKay Street PR100	848-4946
Westend	7141 Sherbrooke St W.CC326	848-4960

Important Dates To Remember

Dead-lines regarding:

Admission
Programme Transfers
Transfer to Full-Time Status
Course Withdrawal
Evaluations/Examinations
Supplemental Examinations
Re-Evaluations
Late Completions
Graduation Applications

Students are invited to inquire about any of these deadlines at

Department of Art Education & Art Therapy Office
Office of Student Affairs, Fine Arts
Registrar's Services